depository institution. This section covers institutions whose deposit insurance continues in effect for any purpose or for any length of time under the terms of an FDIC order terminating deposit insurance, but does not cover operating non-insured depository institutions which were previously insured by the FDIC, or any non-insured, non-operating depository institution whose charter has not been surrendered or revoked.

- (b) Where to file. Applicants shall submit a letter application to the appropriate FDIC office.
- (c) Content of filing. The filing shall contain the following information:
- (1) A complete statement of the action requested, all relevant facts, and the reason for such requested action; and
- (2) A certified copy of the resolution of the depository institution's board of directors authorizing submission of the filing.
- (d) Additional information. The FDIC may request additional information at any time during processing of the filing.
- (e) *Processing*. The FDIC will provide the applicant with written notification of the final action as soon as the decision is rendered.

§ 303.249 Truth in Lending Act—Relief from reimbursement.

- (a) *Scope*. This section applies to requests for relief from reimbursement pursuant to the Truth in Lending Act (15 U.S.C. 1601 *et seq.*) and Regulation Z (12 CFR part 226). Related delegations of authority are also set forth.
- (b) Procedures to be followed in filing initial requests for relief. Requests for relief from reimbursement shall be filed with the appropriate FDIC office or within 60 days after receipt of the compliance report of examination containing the request to conduct a file search and make restitution to affected customers. The filing shall contain a complete and concise statement of the action requested, all relevant facts, the reasons and analysis relied upon as the basis for such requested action, and all supporting documentation.
- (c) Additional information. The FDIC may request additional information at

any time during processing of any such requests.

- (d) Processing. The FDIC will acknowledge receipt of the request for reconsideration and provide the applicant with written notification of its determination within 60 days of its receipt of the request for reconsideration.
- (e) Procedures to be followed in filing requests for reconsideration. Within 15 days of receipt of written notice that its request for relief has been denied, the requestor may petition the appropriate FDIC office for reconsideration of such request in accordance with the procedures set forth in § 303.11(f).

§ 303.250 Management official interlocks.

- (a) *Scope*. This section contains the procedures to be followed by an insured state nonmember bank to seek the approval of FDIC to establish an interlock pursuant to the Depository Institutions Management Interlocks Act (12 U.S.C. 3207), section 13 of the FDI Act (12 U.S.C. 1823(k)) and part 348 of this chapter (12 CFR part 348).
- (b) Where to file. Applicants shall submit a letter application to the appropriate FDIC office.
- (c) Content of filing. The application shall contain the following:
- (1) A description of the proposed interlock;
- (2) A statement of reason as to why the interlock will not result in a monopoly or a substantial lessening of competition; and
- (3) If the applicant is seeking an exemption set forth in §348.5 or 348.6 of this chapter, a description of the particular exemption which is being requested and a statement of reasons as to why the exemption is applicable.
- (d) Additional information. The FDIC may request additional information at any time during processing of the filing.
- (e) *Processing*. The FDIC will provide the applicant with written notification of the final action when the decision is rendered.

§ 303.251 Modification of conditions.

(a) *Scope*. This section contains the procedures to be followed by an insured depository institution to seek the prior